

ROLE DESCRIPTION: CENTRE AND STUDENT REPRESENTATIVES

The Centre for Regional and Local History is invited to nominate a representative to attend committee meetings. The post-graduate students and PhD candidates of the Centre are invited to nominate up to two representatives to attend committee meetings.

Representatives will not be appointed Trustees.

The duties of representatives as follows.

- Providing updates on any planned activities of the Centre and its students and make the committee aware of how the Friends may further those plans and activities.
- Attending bi-monthly committee meetings.
- Using any specific skills, knowledge or experience they have to help the committee reach sound decisions. This may involve scrutinising committee proposals, participating in discussions, focusing on key issues, providing advice and guidance on new initiatives, or other issues in which they have special expertise.
- Acting as a point of contact for the Centre and the student body.

Person specification

- Willingness to attend committee meetings
- Strategic vision
- Good, independent judgement
- An ability to think creatively
- A willingness to speak their mind
- Awareness of the interests of those they represent.